

# School to Work/Mentoring Assessment Rubric

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Mentoring location: \_\_\_\_\_ Period: \_\_\_\_\_

**Circle the corresponding description that best describes your mentor in each category. This score will be calculated into their semester grade.**

Category	5	4	3	2	1
<b>Quality of Work</b>	Provides work of the highest quality. For example, cuts lines straight, puts paper together neatly time after time.	Provides high quality work. For example, cuts lines straight, puts paper together neatly the majority of the time.	Provides work that occasionally needs to be checked/redone to ensure quality.	Provides work that usually needs to be checked/redone to ensure quality.	Provides work that always needs to be checked/redone to ensure quality.
<b>Attitude Enthusiasm</b>	Never is publicly critical of the project asked to complete or the work of others. Always has a positive attitude about the task(s). Is always energetic and upbeat.	Rarely is publicly critical of the project asked to complete or the work of others. Often has a positive attitude about the task(s). Is rarely down and out.	Occasionally is publicly critical of the project asked to complete or the work of others. Usually has a positive attitude about the task(s). Is occasionally down and lethargic.	Often is publicly critical of the project asked to complete or the work of others. Often has a negative attitude about the task(s). Is often sulking and lethargic.	Always publicly critical of the project asked to completed or the work of others. Always sulking and lethargic.
<b>Focus on Task</b>	Consistently stays focused on the task and what needs to be done. Very self-directed and independent. Asks questions for clarification.	Most often focuses on the task and what needs to be done. Is self-directed and independent most of the time.	Focuses on the task and what needs to be done some of the time. Is self-directed and independent some of the time.	Rarely focuses on the task and what needs to be done. Is rarely able to self-direct tasks or work independently.	Never focuses on the task or completes what needs to be done. Leaves tasks incomplete, unfinished, and/or messy.
<b>Professionalism</b>	Consistently dresses appropriately; enters and leaves without interruptions and is on time. Is a great role model.	Most often dresses appropriately; arrives on time, enters and leaves without interruptions. Is a good role model.	Occasionally dresses appropriately; arrives on time and enters and leaves without interruptions. Has potential to be a good role model.	Rarely dresses appropriately; has many interruptions when entering and leaving the room and is rarely on time.	Never dresses appropriately nor is on time, interrupts classroom majority of time.

**Please return to Mrs. Price 2-3 days prior to the end of the semester**

Mentor Host signature: \_\_\_\_\_

Mentor signature: \_\_\_\_\_

Additional Comments: